



*MTSD Virtual or Remote Instruction Plan
2021-2022*

[District Attestation Form - 2021-2022 Click Here](#)

*Virtual or Remote Instruction Plan
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LEA Name: Millstone Township School District

Date September 2021

Virtual and Remote Instruction - Technology

The Millstone Township School District is officially a 1:1 district in terms of the technology to student ratio as of the 21-22 school year. All students, PreK-8 have been issued a district chromebook for use in-school and at-home. Students are assigned a specific chromebook which is logged in the district's Student Information System (SIS). Any student with a damaged chromebook will be issued a temporary "loaner" to use in-school and at home until their assigned computer is repaired or replaced. Each school will have charging areas identified within the school or individual classroom, as needed. The district will post on the district website and provide to families

The district has the capability to purchase and push-out wifi connectivity from the district's cable internet provider, Verizon. The internet is based upon the unique IP address of each students' chromebook. Additionally, if needed, the district has the ability to reactivate a contract with Verizon, to provide individual students who need wifi, with a personal hotspot.

Breakfast & Lunch Services:

The Millstone Township School District will continue to provide breakfast and lunch to all students during periods of virtual instruction. The district will have families pre-order breakfast and lunch by completing a Google Forms survey which will be disseminated through the District's electronic mailing list at the start of each session that virtual instruction is offered. A new survey will be administered each week, if/when virtual instruction extends beyond one week.

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In the event the district is required to offer remote instruction, the plan for the distribution of breakfast and lunch meals will be follows:

- The district will offer breakfast and lunch meals consistent with the eligibility and the nutritional guidelines of the USDA Child Nutrition Programs (School Breakfast Program and National School Lunch Program),
- Menu items include: milk/juice, muffin/pop-tart/cereal, fruit, vegetable and sandwich,
- The district will notify parents/guardians of the start and end dates of the meal distribution plan through robo-calls and email notifications,
- Our distribution site will offer meals to students per the schedule listed below
- The distribution site will have the capability to distribute both a breakfast and a lunch (in one bag)
- The distribution site will be distributing one bag per day or multiple bags to cover multiple days.
- Parents/guardians will be asked to park their vehicle near the site and enter the middle school main lobby entrance
- Parents/guardians will be asked to provide the name(s) of each child(ren) attending a district school that is receiving a meal

Proposed Meal Distribution Site Locations (as needed pending length of closure):

- Millstone Township Middle School - 5 Dawson Court, Millstone, NJ 08535 (Main Entrance Lobby)

Proposed Meal Distribution Times (as needed pending length of closure):

- Millstone Township Middle School distribution will operate every day meals are offered from 10:00 am to 1:00 pm

Instructional Plans & School Schedules

- The Millstone Township School District is dedicated to the continuity of instruction, especially when emergent conditions require alternate plans, such as a shift to full remote instruction. MTSD will continue to provide a **minimum of 4-hours** of virtual instruction when a traditional in-person classroom setting is not possible.
- In the event of extenuating circumstances, MTSD has adopted a virtual school platform for students in grades PreK-8, which is a way for instruction to continue while students are unable to attend school due to a forced closure. While the virtual school platform is not intended to replace the traditional classroom environment, teachers will still be able to deliver standards-based instruction to students in an online/digital learning environment until the normal school schedule can resume.
- During periods of full virtual instruction, the district's expectation is that students will be actively involved in their virtual learning. Teachers will be monitoring student activity online, and they will be emailing parents if a child does not login to their Zoom sessions or Google Classroom account and engage in posted assignments. Parents will be emailed if a student is not active online for 24 hours, Monday through Friday.
 - In grades **PreK - Kindergarten**, virtual lesson assignments and meeting links will be sent to parents via email from the classroom teachers for the students and parents beginning at 9:00 AM.

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- In grades **1-8**, all virtual lessons and meeting links have been uploaded to Google Classroom for the students. Students will login to their MTSD Google Classroom account where they will have access to each of their virtual classes.

VIRTUAL SCHOOL SCHEDULES ARE INCLUDED BELOW

Preschool/Kindergarten Virtual Learning Schedule

*Teacher will split class and offer AM/PM Session

Morning Meeting	9:00-9:15a
Foundations	9:15-9:45a
Readers/Writers Workshop	9:45-10:15a
Math	10:30-11:00a
Read Aloud	11:00-11:15a
Related Arts	11:15-11:45a
*Schedule will repeat for PM group	1:00-3:45p

Millstone Primary School Grade 1 & 2 Virtual Learning Schedule

Morning Meeting	9:10 am – 9:19 am
1	9:20 am – 9:45 am
2	9:46 am – 10:11 am
3	10:12 am – 10:37 am
4	10:38 am – 11:03 am
5	11:04 am – 11:29 am
6	11:30 am – 11:55 pm
7	11:56 pm – 12:21 pm
8	12:22 pm – 12:47 pm
9	12:48 pm – 1:13 pm
Small Group Instruction/remediation	2:00 pm - 3:45 pm

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Millstone Elementary School Virtual Learning Schedule

Morning Meeting	9:10-9:14
Period 1	9:14-9:34
Period 2	9:39-9:59
Period 3	10:04-10:24
Period 4	10:30-10:50
Period 5	10:56-11:16
Period 6	11:22-11:42
Period 7	11:48-12:08
Period 8	12:14-12:34
Period 9	12:40-1:00
Teacher Office Hours/Small Group Instruction	1:45-3:35

Millstone Middle School Virtual Learning Schedule

Millstone Middle School Virtual Learning Schedule 2021-2022			
	Sixth Grade	Seventh Grade	Eighth Grade
Student Arrival	8:00am	8:00am	8:00am
Morning Meeting	8:00-8:10am	8:00-8:10am	8:00-8:10am
Period 1A & 1B	8:10-8:51am	8:10-8:51am	1A 8:10-8:29am Related Arts 1B 8:31-8:51am

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			Related Arts
Period 2A & 2B	8:53-9:34am	2A 8:53-9:12am Related Arts 2B 9:14-9:34am Related Arts	8:53-9:34am
Period 3A & 3B	3A 9:36-9:55am Related Arts 3B 9:57-10:17am Related Arts	9:36-10:17am	9:36-10:17am
Period 4A & 4B	10:19-11:00am	4A 10:19-10:38am Study Hall 4B 10:40-11:00am Related Arts	4A 10:19-10:38am Related Arts 4B 10:40-11:00am Study Hall
Period 5A & 5B	5A 11:02-11:21am Related Arts 5B 11:23-11:43am Related Arts	11:02-11:43am	11:02-11:43am
Period 6	11:46-12:27pm	11:46-12:27pm	11:46-12:27pm
Student Dismissal	12:27pm	12:27pm	12:27pm
LEHP 1	1:00-1:30pm	1:00-1:30pm	1:00-1:30pm
LEHP 2	1:40-2:10pm	1:40-2:10pm	1:40-2:10pm
Individual session #1 (by appt.)	2:15-2:30pm	2:15-2:30pm	2:15-2:30pm
Individual session #2 (by appt.)	2:35-2:50pm	2:35-2:50pm	2:35-2:50pm