

BOE - Meeting 4/12/2021

**MEETING  
4/12/2021**

**BOARD PLANNING CALENDAR 2020-2021**

July 20, 2020*	BOE Meeting; Personnel Exit Report; EVVRS Period 2 Report
August 10, 2020+	BOE Meeting; District Goals and Objectives Discussion
August 24, 2020	BOE Meeting; Adoption of 2020-2021 BOE District Goals and Objectives
September 5, 2020	BOE Meeting; Emergency
September 6, 2020	BOE Meeting; Emergency
September 11, 2020	BOE Meeting; Emergency
September 14, 2020	BOE Meeting;
September 29, 2020	BOE Meeting;
October 13, 2020**	BOE Meeting;
October 19-22, 2020	NJSBA Convention (Virtual)
October 26, 2020	BOE Meeting;
November 14, 2020	BOE Meeting; Emergency
November 16, 2020	BOE Meeting
December 14, 2020	BOE Meeting;
January 4, 2021	BOE Reorganization meeting; BOE Meeting
January 25, 2021^^	BOE Meeting; Mid-Year Staff Review
February 8, 2021	BOE Meeting; Budget Discussion
February 22, 2021	BOE Meeting; Budget Presentation; Board Governance
March 8, 2021	BOE Meeting; Budget Discussion/Preliminary Adoption
March 22, 2021	BOE Meeting; Budget Discussion
April 12, 2021	BOE Meeting;
April 26, 2021	BOE Meeting; Public Budget Hearing
May 10, 2021^^	BOE Meeting; End of Year Staff Review
May 24, 2021	BOE Meeting;
June 14, 2021	BOE Meeting;
June 28, 2021	BOE Meeting; CSA Evaluation; Board Self - Evaluation

- ^^ Executive Session – 6:00pm
- #Public portion -6:00 pm, No Exec Session
- \* Date change
- \*\*Other than a Monday
- +Added Meeting

## MEETING

### MILLSTONE TOWNSHIP SCHOOL DISTRICT

#### VISION STATEMENT

We envision a unique, inclusive learning community at the forefront of education.

Parents, staff and students will model and promote individuality, integrity, respect, and civic and social responsibility.

Through an engaging, innovative curriculum, we will challenge students to become independent, self-directed learners who are adaptive problem solvers inspired to impact and thrive in an evolving society.

In realizing this vision, we will establish our community as an exemplary leader in education.

#### **BOARD GOALS 2020-2021**

1. Make investments in building needs to prioritize health, safety and well-being of students and staff to support a safe return to all schools; including, but not limited to, taking extra precautions to mitigate risks related to Covid-19.
2. Provide support for professional development for administration and staff to further integrate technology across all grades and include training regarding virtual/blended learning curriculum, software applications, and related technology.
3. Ensure continued fiscal responsibility and transparency with budgeting throughout the additional challenges presented by pandemic-related health costs and loss of additional state aid; and continue to find ways to generate revenue through shared services, enterprise-based programs, and facility rental opportunities
4. Conduct an annual independent cybersecurity audit and collaborate with industry experts to make sure that we are protected from present and future cyber threats.
5. Continue to explore expanding high school choices with specific, realistic send-receive options for all Millstone Township students in compliance with applicable laws and regulations.

#### **DISTRICT GOALS 2020-2021**

1. Create and ensure the implementation of a comprehensive, multi-tiered reopening plan that prioritizes the academic and social/emotional needs, as well as the safety, well-being, and security of students, staff and families. Implement further SEL initiatives as needed.
2. Assess the impact of virtual/blended learning on academic achievement of all students (including special needs and gifted and talented). Develop and implement targeted action plans to reduce achievement gaps and promote personalized learning. Continue to provide updated information to all stakeholders.
3. Evaluate and address issues of equity and inclusion, including equitable access to learning experiences, extracurricular activities, advanced courses, and support services.

## MEETING

Millstone Township Public Schools  
**Millstone Township, New Jersey**

AGENDA: For the meeting of the Board of Education, Monday, April 12, 2021 at 6:00 P.M., in the Millstone Middle School Media Center.

### I. CALL TO ORDER

#### A. Sunshine Law Statement – Presiding Officer’s Statement

In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on January 8, 2021 by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

#### B. Pledge of Allegiance

#### C. Roll Call

#### D. Action Item:

1. Upon the recommendation of the Superintendent of Schools, that the Board approve the following resolution:

Be it resolved that due to the COVID 19 emergency as referenced in Executive Order 103 and pursuant to Bylaw 131, the Board hereby suspends its policies relating to in-person board meetings and authorizes virtual board meetings to occur during this period of emergency.

### II. EXECUTIVE SESSION

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED

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BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on April 12, 2021, to discuss matters involving:
  - 1. Legal
  - 2. Personnel
  - 3. Negotiations
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

III. REPORT OF BOARD SECRETARY

Mr. Biesiada

- A. Business Administrator/Board Secretary Report
- B. That the Board approve the minutes from the Board of Education meeting, March 22, 2020. )
- C. Old Business
- D. New Business

IV. ADMINISTRATORS REPORTS

Dr. Huss

- A. Superintendent's Report
  - 1. Reopening Update
  - 2. HIB Report, March 2021  
On the recommendation of the Superintendent of Schools, the Board consider the follow proposed motion:  
That the Board approve the HIB Report for the Month of March, 2021
  - 3. Budget presentation Mr. Biesiada/Dr. Huss
  - 4. 2021 State Funding Resolution

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5. On the recommendation of the Superintendent of Schools, the Board consider the follow proposed motion:

That the Board approve the following resolution:

### **RESOLUTION REGARDING STATE LEGISLATORS SUPPORT OF ALL SCHOOL DISTRICTS FOR EQUITABLE STATE FUNDING**

To approve a resolution demanding that Governor Murphy, Senate President Sweeney, Assembly Speaker Coughlin and all New Jersey State Legislators **actively** and **publicly support all school districts in New Jersey** pertaining to the critical issue of school funding:

WHEREAS, the School Funding Reform Act of 2008 (“SFRA”) reflects the current New Jersey law that provides State Aid to public school districts; and

WHEREAS, Senate Bill 2, PL. 2018, Chapter 67 (referred to as “S2”) reflects the current application of the SFRA that provides State Aid to public school districts; and

WHEREAS, the New Jersey Legislature has appropriated limited monies to fund such State Aid for public school districts; and

WHEREAS, the arbitrary and inconsistent determination of State Aid funding versus the local fair share as determined by the State of New Jersey has negatively impacted the taxpayers who support the Millstone Township School District (the “District”); and

WHEREAS, as a result of S2, the application of which began in 2018, the District will lose over \$2,300,000 million of State Aid funding cumulatively over the seven-year period of S2's implementation, and

WHEREAS, given the \$2,300,000 million loss of State Aid funding, the burden to keep the District operating and educating its students shifts to the local taxpayers of the District; and

WHEREAS, the reductions of State Aid funding due to S2, coupled with the detrimental impacts the COVID-19 Pandemic, and the additional unexpected healthcare financial costs to the District as a result of recent enacted P.L. 2020, Chapter 44, have further put the District in a precarious place and will likely result in significant negative effects on the District. and

WHEREAS, **EVERY STUDENT** in New Jersey deserves a comprehensive educational program and social emotional learning (SEL) support as we emerge from the COVID-19 Pandemic, and

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WHEREAS, the District believes that equitable fiscal resources to provide educational programming and SEL are absolutely critical to ensure that our students receive the educational funding necessary to provide for a thorough and efficient education:

NOW THEREFORE BE IT RESOLVED, the Millstone Township School District Board of Education, in the County of Monmouth, State of New Jersey, hereby demands that Governor Murphy, Senate President Sweeney, Assembly Speaker Coughlin and all New Jersey State Legislators take action this year with respect to equitable state funding for education that includes a pause on any State Aid funding reductions, extending the timeline for any future State Aid funding reductions and committing to a review and update the State Aid funding formula to reflect 21<sup>st</sup> century learning, in order to ensure **all students** receive the **educational programming** they are entitled to in order to provide a thorough and efficient education.

### V. PUBLIC COMMENTS ON AGENDA AS PER BOARD BYLAW 0167

A. To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to five minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question board members;
  - a. No colloquy between a participant and respondent shall extend the five-minute time limit provided herein;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

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- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.

VI. PERSONNEL

A. Action Items

On the recommendation of the Superintendent of Schools, the Board consider the following proposed motions:

1. That the Board approve the following as a substitute for the Millstone SD for the 2020-2021 School Year, approval pending statutory requirements:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
a.Jaclyn Gellman	Substitute Instructional Aide	\$78/Day	2020-2021 School Year
	Substitute Teacher	\$125/day	
b.Jacqueline Profaca	Substitute Teacher	\$125/day	2020-2021 School Year

2. That the Board approve the following professional development curriculum expenses for the 2020-2021 school year:

<b>Teacher</b>	<b>Curriculum</b>	<b>Course</b>	<b>Salary/ Stipend</b>	<b>Account</b>
a.Stuart Faunce	6-8 Health	K-8 Curriculum Updates to Integrate the 2020 NJ Career Readiness,Life Literacies & Key Skills	5 Hours @ \$38.43/hr	11-000-223-104-040-00-C

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		Learning Standards		
b.Stuart Faunce	6-8 Physical Education	K-8 Curriculum Updates to Integrate the 2020 NJ Career Readiness,Life Literacies & Key Skills Learning Standards	5 Hours @ \$38.43/hr	11-000-223-104-040-00-C
c.Erik Wall	6-8 STEAM	K-8 Curriculum Updates to Integrate the 2020 NJ Career Readiness,Life Literacies & Key Skills Learning Standards	5 Hours @ \$38.43/hr	11-000-223-104-040-00-C
d.Heather Philhower	6-8 Music Electives	K-8 Curriculum Updates to Integrate the 2020 NJ Career Readiness,Life Literacies & Key Skills Learning Standards	5 Hours @ \$38.43/hr	11-000-223-104-040-00-C

3. That the Board ratify the following leave for the 2020-2021 School Year:

<b>Name</b>	<b>Position</b>	<b>Leave</b>	<b>Effective</b>
a.Dorenda Kerr	Transportation; Bus Driver	Unpaid	March 29, 2021- April 23, 2021
b.Michael Miller	Middle School; Instructional aide	Unpaid	March 26, 2021

4. That the Board approve the attached 2021 Extended School Year Staff.

B. Old Business

C. New Business

VII. CURRICULUM & INSTRUCTION

Mrs. Reese



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- A. Action Items
- B. Old Business
- C. New Business

VIII. POLICY

Mr. Saxton

- A. Action Items
- B. Old Business
- C. New Business

IX. UFRSD REPRESENTATIVE REPORT

Mr. Hanson

- A. UFRSD Agenda for April 7, 2021
- B. UF Representative Report for April 7, 2021

X. OPERATIONS

Mr. Bonafide

- A. Action Items (Budgeted)
  - 1. That the Board *ratify* budget transfers for February pursuant to N.J.S.A 18A:22-8.1 and N.J.A.C. 6:20-2A.10. The attached list of transfers includes transfers in excess of \$2,500 in compliance with Policy 6422.
  - 2. That the Board accept the Board Secretary and Cash reports for the month of February and certification, after closure, and direct that they be attached to and made part of the minutes of this meeting.

<b>Account</b>	<b>Cash Balance</b>	<b>Appropriation Balance</b>	<b>Fund Balance</b>
10 General Current Expense Fund	9,152,651.09	0.00	2,350,811.03
11 Current Expense	N/A	2,824,992.17	N/A
12 Capital Outlay	N/A	163,327.28	N/A
Capital Reserve	2,496.04	N/A	N/A
20 Special Revenue Fund	17,291.90	364,045.84	N/A
30 Capital Projects Fund	895,105.02	0.00	880,918.15
40 Debt Service Fund	(999,184.78)	0.00	13,988.43
60 Enterprise (Cafeteria) Fund	155,532.73	N/A	N/A
61 Enterprise (MPAC) Fund	131,278.05	N/A	N/A
62 Enterprise (Community Ed) Fund	(24,331.74)	N/A	N/A
63 Enterprise (Shoprite)	11,391.05	N/A	N/A
80/90 Trust and Agency Funds	108,487.29	N/A	N/A
<b>Total</b>	<b>9,450,716.65</b>	<b>3,352,365.29</b>	<b>3,245,717.61</b>

3. That the Board approve the payment of the following bills in the amounts listed and to attach a complete copy of these bills to the minutes of this meeting:
  - a. Manual checks from March 1, 2021 through March 31, 2021 in the amount of \$864,679.63.

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4. That the Board ratify the transfers between the following bank accounts, in the following amounts, effective March 15, 2021:

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 654,860.11

<b>Credit to:</b>	
Agency Account:	\$ 288,155.18

Payroll Account:	\$ 366,704.93
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<b>Debit from:</b>	Amount:
Performing Arts Center:	\$ 3,972.65

<b>Credit to:</b>	
Agency Account:	\$ 965.66
Payroll Account:	\$ 3,006.99

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 521.45

<b>Credit to:</b>	
Agency Account:	\$ 521.45

<b>Debit from:</b>	Amount:
Agency Account:	\$ 47,555.96

<b>Credit to:</b>	
Custodian Account:	\$ 47,555.96

<b>Debit from:</b>	Amount:
Agency Account:	\$ 303.91

<b>Credit to:</b>	
Performing Arts Center:	\$ 303.91

<b>Debit from:</b>	Amount:
Agency Account:	\$ 577.12

<b>Credit to:</b>	
Unemployment Account:	\$ 577.12

5. That the Board ratify the transfers between the following bank

**MEETING**

accounts, in the following amounts, effective March 26, 2021:

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 662,372.34

<b>Credit to:</b>	
Agency Account:	\$ 290,055.26
Payroll Account:	\$ 372,317.08

<b>Debit from:</b>	Amount:
Performing Arts Center:	\$ 3,419.30

<b>Credit to:</b>	
Agency Account:	\$ 876.59
Payroll Account:	\$ 2,542.71

<b>Debit from:</b>	Amount:
Custodian Account:	\$ 521.45

<b>Credit to:</b>	
Agency Account:	\$ 521.45

<b>Debit from:</b>	Amount:
Agency Account:	\$ 48,188.90

<b>Credit to:</b>	
Custodian Account:	\$ 48,188.90

<b>Debit from:</b>	Amount:
Agency Account:	\$ 261.58

<b>Credit to:</b>	
Performing Arts Center:	\$ 261.58

<b>Debit from:</b>	Amount:
Agency Account:	\$ 577.12

<b>Credit to:</b>	
Flexible Spending Account	\$ 577.12

<b>Credit to:</b>	
Custodian Account:	\$ 65,924.74

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**Debit from:** Amount:  
 Agency Account: \$ 65,924.74

**Credit to:**  
 Unemployment Account: \$ 5,472.00

**Debit from:** Amount:  
 Agency Account: \$ 5,472.00

6. That the Board accept the funds from the Coronavirus Response and Supplemental Appropriations Act (CRRSA) of 2021 and Elementary and Secondary School Emergency Relief Fund Fund (ESSER II) for the Federal funding period January 5, 2021 through September 30, 2022 as follows:

Mental Health	\$45,000
Learning Acceleration	\$25,000
CRSSA-ESSER II	\$379,727
<b>Total Amount of Funds</b>	<b>\$449,727</b>

B. Action Items (Un-Budgeted)

1. That the Board accept the following donation:

NAME	DONATION	VALUE	USE
a. Kyla Amison	49 used books	\$124.00	Middle School Library
b. Pete Bonafide	Batting Cage	Unknown	Middle School Athletics

C. Old Business

D. New Business

XI. EXECUTIVE SESSION (if needed)

WHEREAS, Chapter 231, PL. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive private session under certain limited circumstances, and,

## MEETING

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session, NOW, THEREFORE, BE IT RESOLVED

BY THE BOARD OF EDUCATION OF THE MILLSTONE TOWNSHIP SCHOOL DISTRICT:

- A. That it does hereby determine that it is necessary to meet in executive session on April 12, 2021, to discuss matters involving:
  - 1. Legal
  - 2. Personnel
  - 3. Negotiations
- B. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion would take place at a public meeting.

### XII. NOTEWORTHY DATES:

April 26, 2021	BOE Mtg.; Public Budget Hearing
May 10, 2021	BOE Mtg; End of Year Staff Review
May 24, 2021	BOE Mtg.
May 28, 2021	Early Dismissal
May 31, 2021	Schools Closed; Memorial Day
June 14, 2021	BOE Mtg.
June 18, 21, 22, 2021	Early Dismissal
June 22, 2021	Last Day of School
June 28, 2021	BOE Mtg.

### XIII. ADJOURNMENT